YAB Members

Example External Agenda

Date/Time

(Zoom link)

**Agenda**

1. **Welcome**
   1. Icebreaker
2. **Introduction of topic**
3. **Large group discussion**
4. **Break [2 min]**
5. **Small group discussion**
   1. Breakouts
6. **Advisory Council Member announcements or information sharing**
7. **Evaluation**
8. **Updates & Next Steps**
   1. Future Topics
9. **Closing**

**Next Meeting: (month/year)**