

Access Provider's Clinic Schedule Option 3

Epic

HYPERSPACE®
February 2024

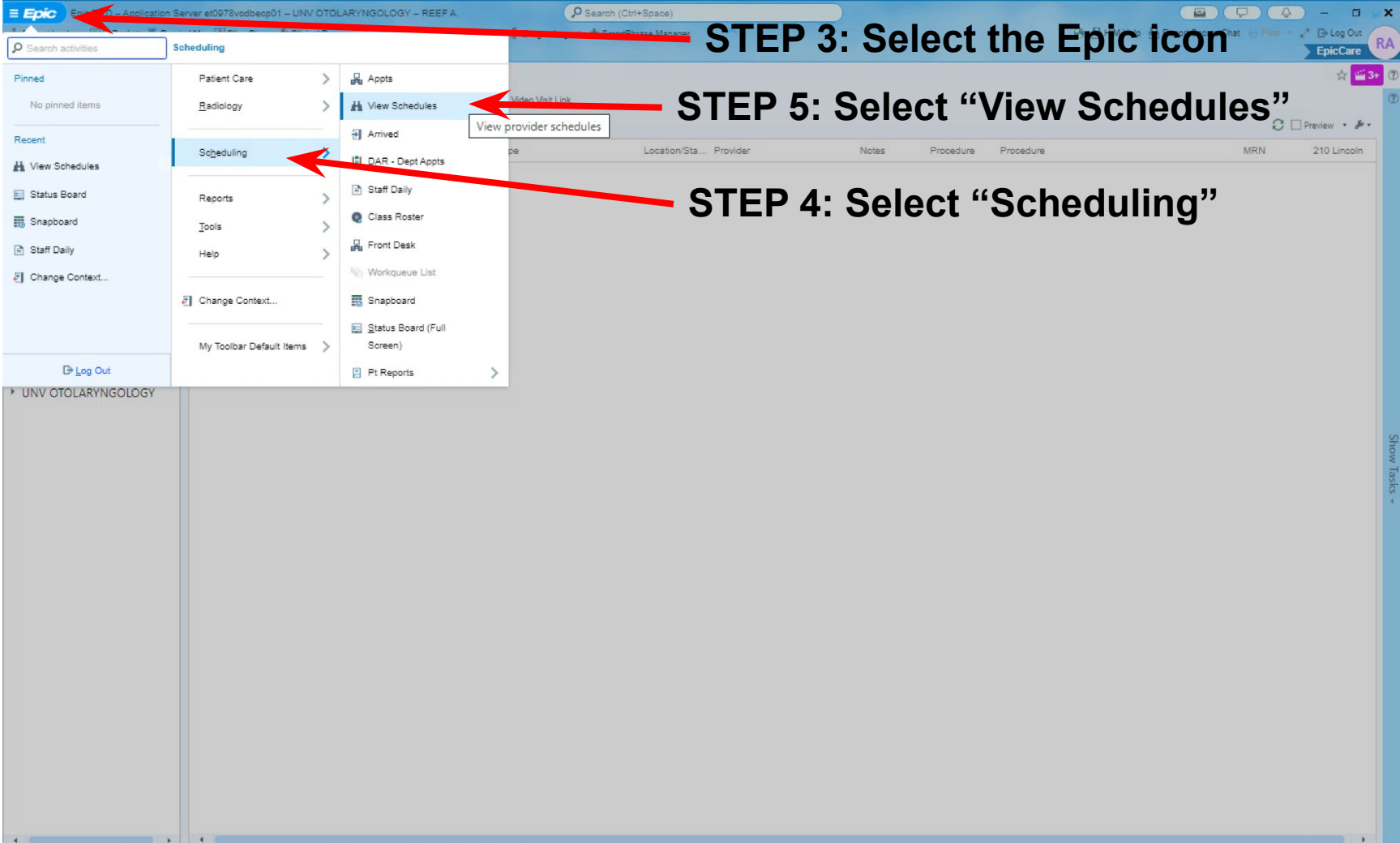
Department:

Continue

Cancel

Last login Sat Aug 10, 2024 3:37 AM EDT.

STEP 2: Set your department to “UNV OTOLARYNGOLOGY”



STEP 3: Select the Epic icon

STEP 5: Select "View Schedules"

STEP 4: Select "Scheduling"

View Schedules Schedules Open Slots Scanner Sort by: asc % Hide Appointments

Open New Schedule

Department
UNV OTOLARYNGOLOGY

Saved Lists

Select Providers

Providers and Resources (0)

Clear Save List



STEP 6: Type in provider's name and hit search



Add providers to view schedules

1 3 5 7 10 20

8/14/2024

Su	Mo	Tu	We	Th	Fr	Sa
28	29	30	31	1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	31
1	2	3	4	5	6	7

Filters

Days/Times

Sun Mon Tue Wed Thu Fri Sat

Morning Midday Afternoon Evening

Custom

Hide full days

Hide days with no template

Display visit restrictions

Locations

Center Service Area Group

Search Options

Combine departments

Maximize

View Schedules Schedules Open Slots Scanner Sort by: asc % Hide Appointments

Open New Schedule

Department
UNV OTOLARYNGOLOGY

Saved Lists

Select Providers
christopher ito
Providers and Resources (0)
Clear Save List

8/14/2024

Su	Mo	Tu	We	Th	Fr	Sa
28	29	30	31	1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	31
1	2	3	4	5	6	7

Filters

Days/Times

Sun Mon Tue Wed Thu Fri Sat

Morning Midday Afternoon Evening

Custom

Hide full days

Hide days with no template

Display visit restrictions

Locations

Center Service Area Group

Provider Selection

christopher ito Any Provider Subgroup Department Speciality

Providers and Resources Selected: 1

Provider	Provider Type	Provider Speciality	Gender	Prov ID
ITO, CHRISTOPHER J	Physician	Otolaryngology Pediatric...	Male	050004

Accept Cancel

STEP 7: Select provider and hit "Accept"

Search Options

Combine departments

Maximize

Display single date for a multiple providers

Display multiple dates for a single provider

1 3 5 7 10 20

View Schedules

Open New Schedule

Department
UNV OTOLARYNGOLOGY

Saved Lists

Select Providers

Providers and Resources (1)

Ito, Christopher J, MD [056004] in UN...

Clear Save List

Wed Aug 14, 2024 • Visits: DAILY=17, AM=15, PM=2, 07:00 TO 08:00=0, 08:00 TO 09:00=2, 09:00 TO 10:00=4, 10:00 TO 11:00=4, 11:00 TO 12:00=5, 12:00 TO 1:00=0, 1:00 TO 2:00=2, 2:00 TO 3:00=0

Ito, Christopher J, MD
UNV OTOLARYNGOLOGY

	8/14/2024 Wednesday ● 122%	8/15/2024 Friday ● 114%	8/19/2024 Monday ● 109%	8/21/2024 Wednesday ● 94%	8/26/2024 Monday ● 100%
8a	0 8:00 a 1 8:15 a 0 8:30 a	1 8:00 a 0 8:30 a	0 8:30 a 0 8:45 a	1 8:00 a 0 8:30 a 0 8:45 a	0 8:00 a 1 8:30 a
9a	0 9:00 a 0 9:15 a 0 9:30 a 0 9:45 a 0 10:00 a	0 9:00 a -1 9:30 a 0 9:45 a 0 10:00 a	0 9:30 a 0 9:45 a 0 10:00 a	0 9:00 a -1 9:30 a 0 9:45 a 0 10:00 a	0 9:00 a -1 9:45 a 0 10:00 a
10a	-1 10:30 a 0 10:45 a	0 10:30 a	-1 10:30 a 0 10:45 a	0 10:30 a 0 10:45 a	0 10:30 a 0 10:45 a
11a	0 11:00 a 0 11:15 a 0 11:30 a -1 11:45 a	-1 11:15 a 0 11:30 a	0 11:00 a 0 11:30 a 0 11:45 a	0 11:00 a 0 11:30 a 0 11:45 a	0 11:00 a 0 11:30 a 0 11:45 a
12p					
1p	-1 1:00 p 0 1:15 p		0 1:00 p 0 1:30 p	0 1:00 p 0 1:30 p	0 1:00 p 0 1:30 p
2p	1 2:00 p 1 2:30 p		0 2:00 p 0 2:30 p 0 2:45 p	1 2:00 p 1 2:30 p	0 2:00 p 0 2:30 p 0 2:45 p
3p	1 3:00 p 1 3:15 p 1 3:30 p		-1 3:00 p 0 3:15 p 0 3:30 p	1 3:00 p 1 3:15 p 1 3:30 p	0 3:00 p -1 3:15 p 0 3:30 p
4p	1 4:00 p 1 4:15 p 1 4:30 p 1 4:45 p		0 4:00 p 0 4:15 p 0 4:30 p -1 4:45 p	1 4:00 p 1 4:15 p 1 4:30 p 1 4:45 p	0 4:00 p 0 4:15 p 0 4:30 p 0 4:45 p

Filters

Days/Times

Sun Mon Tue Wed Thu Fri Sat

Morning Midday Afternoon Evening

Custom

Hide full days

Hide days with no template

Display visit restrictions

Locations

Center Service Area Group

WORCESTER AREA

STEP 8: Overview of provider's schedule over several days

Filter by your availability