

## OASIS Workplace Based Assessments (WBAs) Instructions

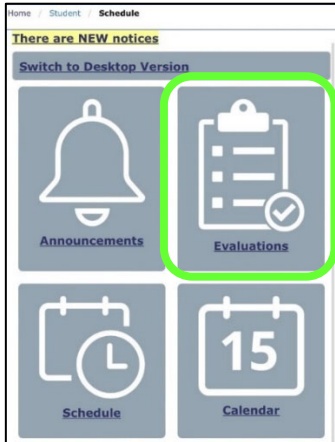
Steps performed by students are highlighted in blue

Steps performed by educators are highlighted in orange

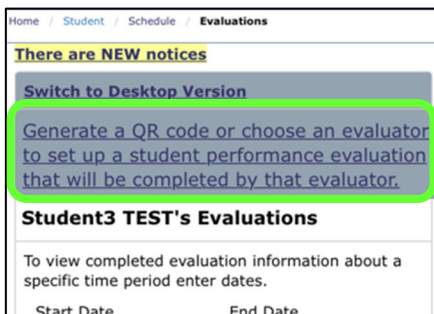
Workplace Based Assessments (WBAs) are intended for learners to be directly observed and receive written feedback on a singular, brief observation. These are designed to be done in real time on a mobile device (not later on a computer). These are FORMATIVE (do not count towards grading).

1. Log into **OASIS** on your mobile device

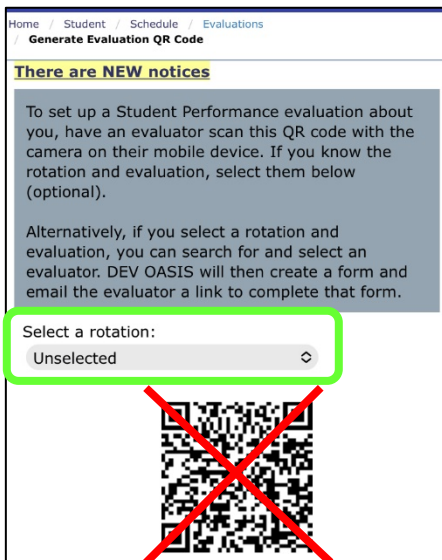
2. Click on the **Evaluations** tile



3. Click on the '**Generate a QR code...**' link to set up a Student Performance Evaluation (SPE) for an evaluator



4. Select your **rotation** (*note: WBAs will only be available for 7 days after the end date of the rotation*)



### **Important note:**

Hold off on having the educator scan the QR code until **Step #8**.

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### 5. Select the appropriate **WBA** form and and click on the **Select an Evaluator** button

Select a rotation: ME-300B Clerkship in Med Comm ▾

Select an evaluation: **- Select -** ▾ **Select an Evaluator**

- Select -
- Exploration WBA - Case Based Discussion (Formative)
- Exploration WBA - Counseling/Motivational Interviewing (Formative)
- Exploration WBA - Documentation of an Encounter (Formative)
- Exploration WBA - H&P or Problem Based Observed Encounter (Formative)
- Exploration WBA - Health Care Maintenance Encounter (Formative)
- Exploration WBA - Oral Presentation (Formative)
- Exploration WBA - Procedural Skills (Formative)



### 6. Search for an existing OASIS educator by typing their last name into text box and then click on the **Search** button, select the educator from the **Search Results** list,\* and click on **Add Form and Email Evaluator**

*\*If the educator is not on the list, please contact the appropriate clerkship admin for them to be added to OASIS.*

**Add a person to evaluate**

Search for another user:

Search for an evaluator and click "Add Form and Email Evaluator" to create a new evaluation form and send the evaluator an email with a link to complete that form. After you click "Add Form and Email Evaluator", you will be notified an email was sent to the evaluator, followed by a QR code they can scan to immediately access the evaluation.

test Search

Search results:

TEST, Faculty1 IREA@umassmed.edu ▾

Add Form and Email Evaluator Close

### 7. Click on **OK**

umassmed.oasisscheduling.com says

The evaluation has been added.  
An email has been sent to the evaluator.


OK

### 8. Have the educator scan the QR code in the pop-up window to access the WBA directly from their mobile device.

Evaluator URL

The evaluator can now scan this QR code to be taken directly to the evaluation form.

REMINDER: an email with a link to complete this WBA was also sent to the evaluator so they can access the WBA from their inbox if they don't scan this QR code.



Alternatively, use the following link to allow the evaluator to complete the evaluation right now on this device. This will log you out of OASIS.  
<https://umassmed.oasisscheduling.com/ua/34235d9059447bb1>

Close

*An email, containing an auto-login URL, will also be sent directly to the educator so they can access the WBA from their inbox instead.*