From: irb@umassmed.edu
To: Blodgett, Allison
Subject: eIRB Upgrade - UMMS Single Sign-On (SSO) [eIRB]
Date: Wednesday, July 7, 2021 1:34:24 PM
Attachments: Combo RMS Job Aid - RMS Log in Requirements- SSO obtaining umassmed credentials ver. 7-1-2021 - and - eIRB UpgradeChecklist ver 7-7-2021.pdf

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Dear Research Community,
As noted in earlier communications, eIRB is being upgraded to a cloud-based environment with an anticipated go-live date of October 2021. Please see below for important information regarding the **eIRB Upgrade and UMMS Single Sign-On (SSO)**.
In order to comply with UMass Medical School data security policies and procedures, the new eIRB system will only be accessible via UMass Medical School Single Sign-On (UMMS SSO).

- **All eIRB users – including study staff from UMassMemorial, sister UMass campuses, and external sites – will be required to log into the new eIRB with their umassmed.edu credentials.**

Not sure if you have UMMS SSO or forgot your password? Contact the UMass Med IT Help Desk at 508-856-8643 or UMWHelpdesk@umassmed.edu . If you are a resident, dual doc, or employee of MassBiologics, Meyers Primary Care, or other UMMS entity, you likely already have umassmed.edu credentials.
Do you need a UMMS SSO Account? The Academic Administrator in the corresponding UMMS Department can assist with Processing Contingent Workers in PeopleSoft HR (Volume VI: Human Resources, Policy Number 06.05.22). In order to create the appropriate (unpaid) job requisition in ICIMS, the Academic Administrator will need to know whether the individual needing UMMS SSO is a collaborator-off campus, collaborator-on campus, or other category of contingent worker. See the Employee and Contingent Worker - Quick Policy Reference Guide for RULES and CLEARANCES for categories and HR requirements.

You will be able to leave any email forwarding from umassmed to umassmemorial intact, but all eIRB users will be required to use their UMMS credentials to log into the new eIRB.
To assist study teams with preparing for the transition from the legacy system to the new eIRB, we have prepared the attached checklist – the first step of which relates to UMMS SSO. We encourage you to review the checklist and to take the corresponding actions, including beginning now to submit Continuing Reviews that are due from September through December. This will help the IRB office ensure that studies due for review around the time of transition can be reapproved in a timely fashion.

We will share continued communications, including information on training, as we progress along the project timeline.

Sincerely,

Allison Blodgett, PhD, CIP

Director of IRB Operations